



# Mapping Tools

## Overlays

Area

Zip Code

Subdivision

## Tools

Rectangle

Circle

Polygon

Nosy Neighbor

Measuring

Pin

[www.mlssaz.com](http://www.mlssaz.com)



# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

## Your Gateway Dashboard:

SSO Applications *i*

FlexMLS CRS Data Supra MarketStats ShowingTime NewHome Source Professional

realtor.com for Professionals SafeMLS

Additional Services (Login Required) *i*

MLSSAZ Area Maps MLSSAZ Video Library MLSSAZ Online Bill Payment RatePlug www.TucsonRealtors.org

AAR Services

Arizona Association of REALTORS® AAR Dashboard ZipForms RPR NAR Member Resources

## Your sign in dashboard provides you links to:

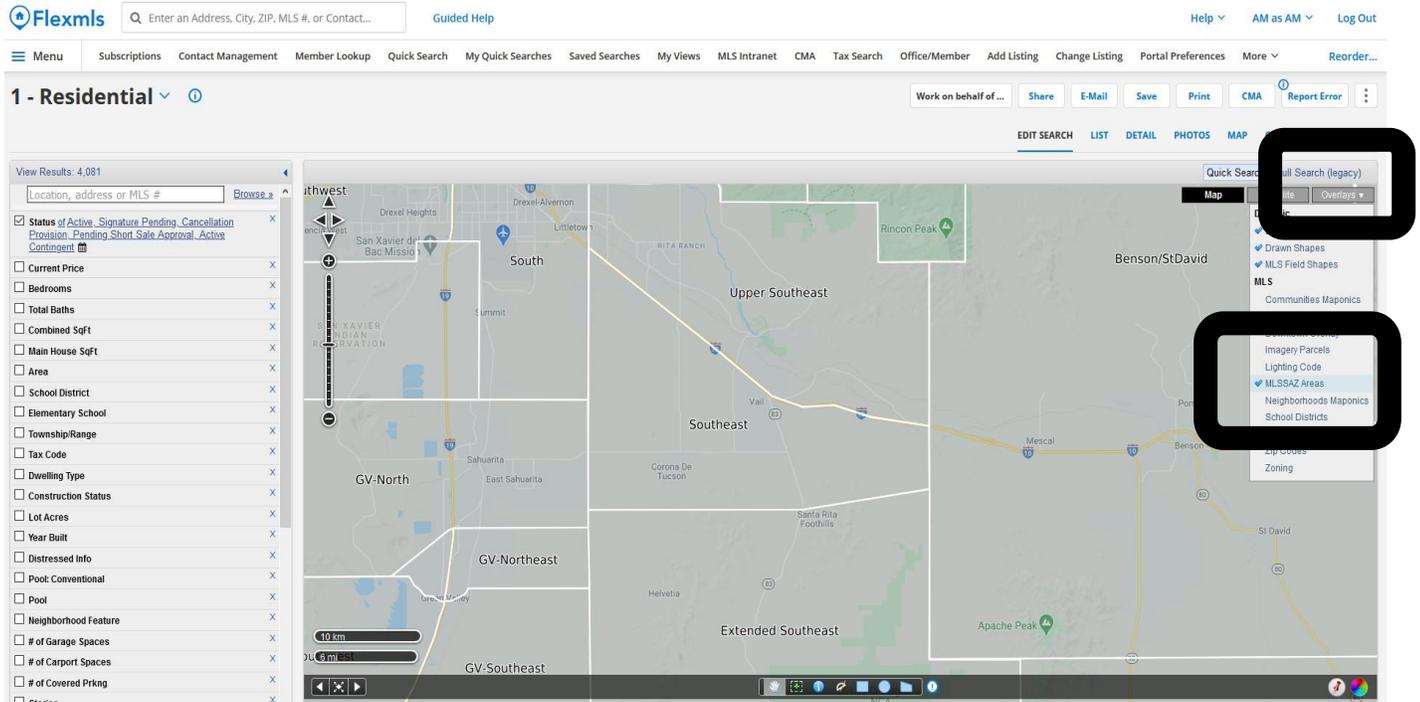
- MLSSAZ Area Map
- MLSSAZ Video Library
- MLSSAZ Online Bill Payment and any other invoices you have outstanding for T.A.R.



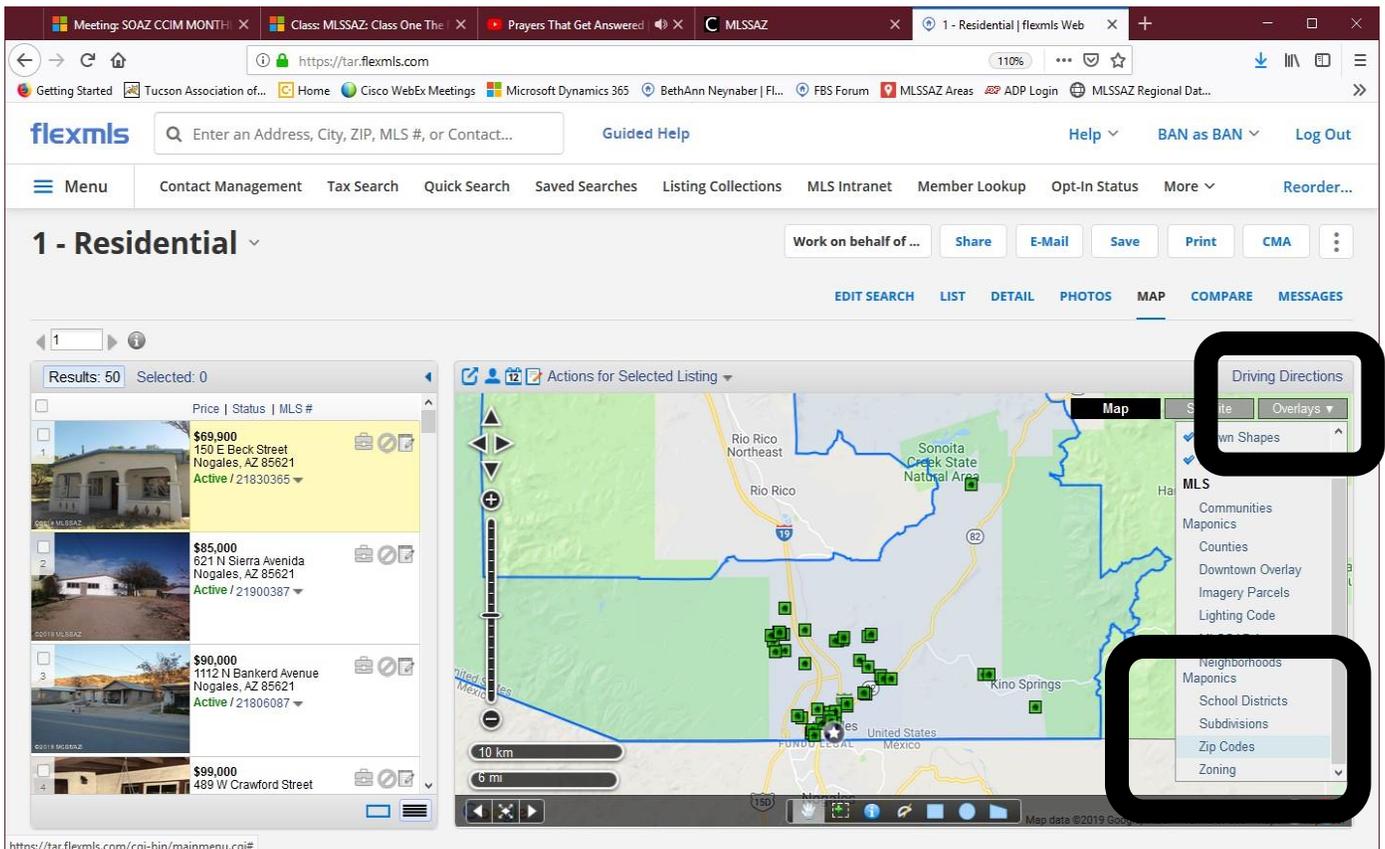
# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

## MAPPING OVERLAYS

Use your Area Map overlay for MLSSAZ area boundaries



Use your zip code overlay for neighboring zip codes





# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

## Subdivisions:

You can search by subdivision – please note the county assessor does not always have real time information available for new subdivisions.

Click in the filter on the left labeled Subdivision



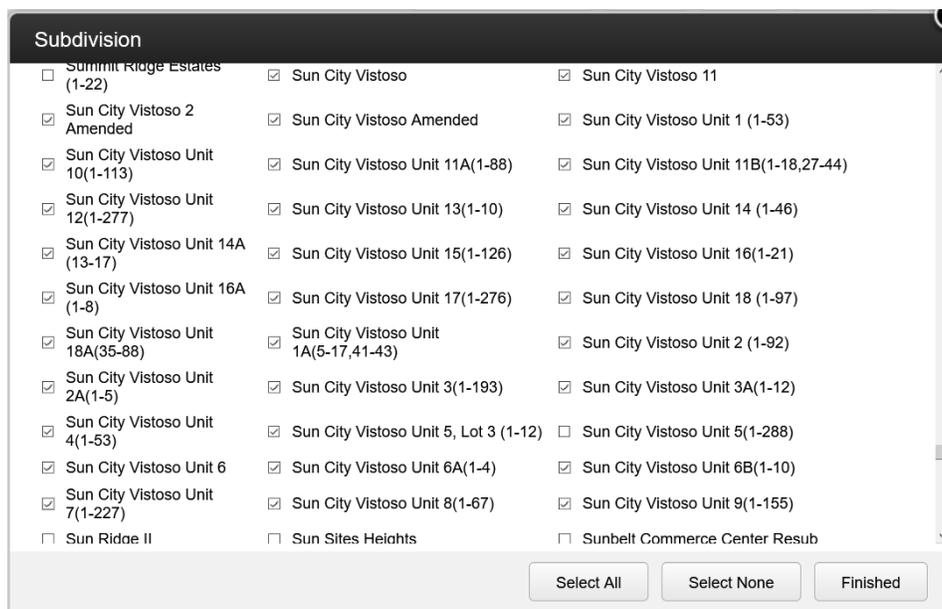
Type the name of the subdivision (a minimum of 2 letters is required)

You can add each subdivision needed by clicking on the name or



Click SEE ALL at the bottom of the filter box

Check each subdivision that you want to add to your search criteria and click FINISHED when done

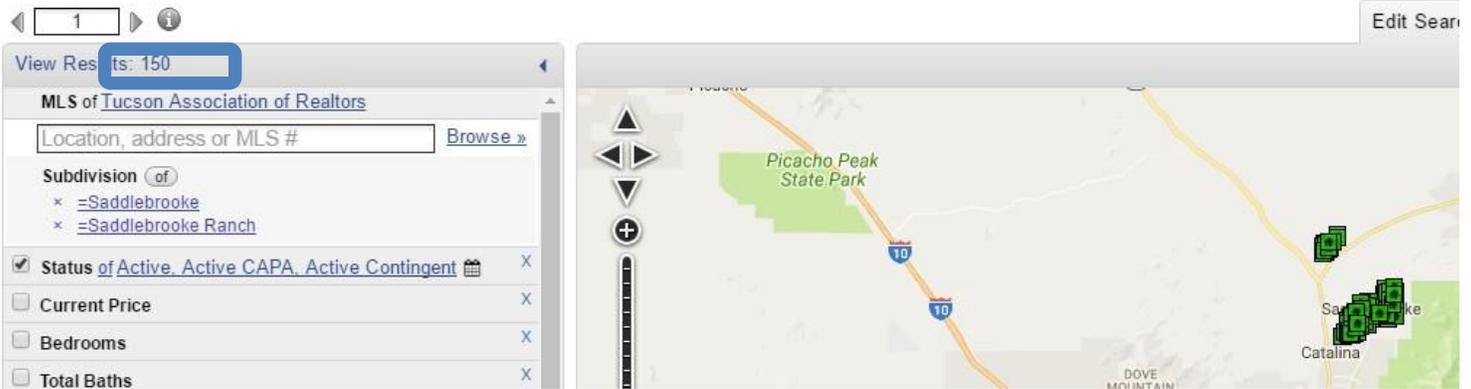




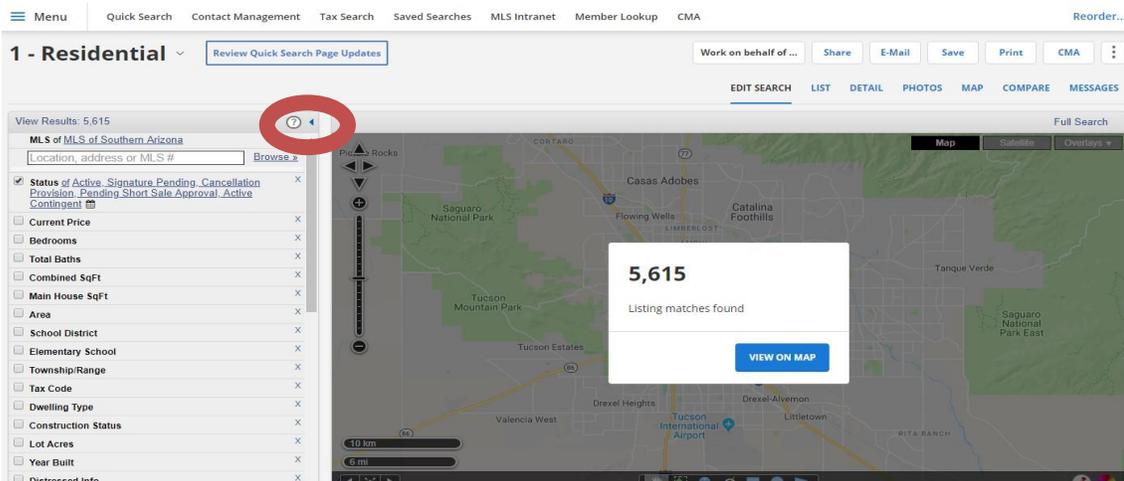
# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

After you have entered your search criteria

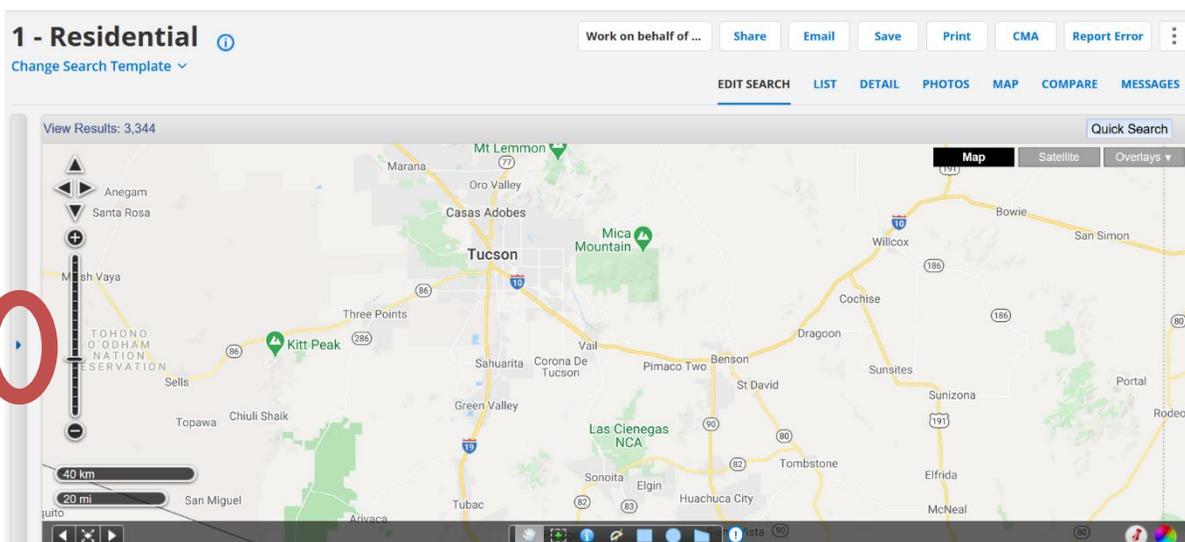
The # of initial search results will appear at the top left of your search template.



You can hide your search template on the left and make your map bigger by clicking on the arrow in the right corner (hide)



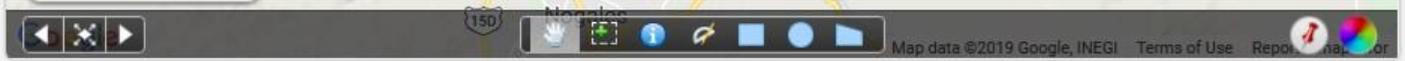
or middle (unhide)





# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

Your mapping tools underneath your map can be used to isolate specific areas or a property



**Blue I icon:** Nosy neighbor which show you property lines, history and you have the ability to view the home in two ways.

**Measuring tool:** Allows you to map the distance from point a to point b or many different points. You want to follow the streets with the tool.

**Rectangle:** You may use with streets are your borders or create boxes where the individual is interested in properties.

**Circle:** Circle provide you a mile radius and often used for finding home within a mile radius for a CMA.

**Polygon:** Allows you to create an odd shape—note the lines cannot intersect.

**Push Pin:** Allows you to locate a commercial or residential address on the map and keep it there.



# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

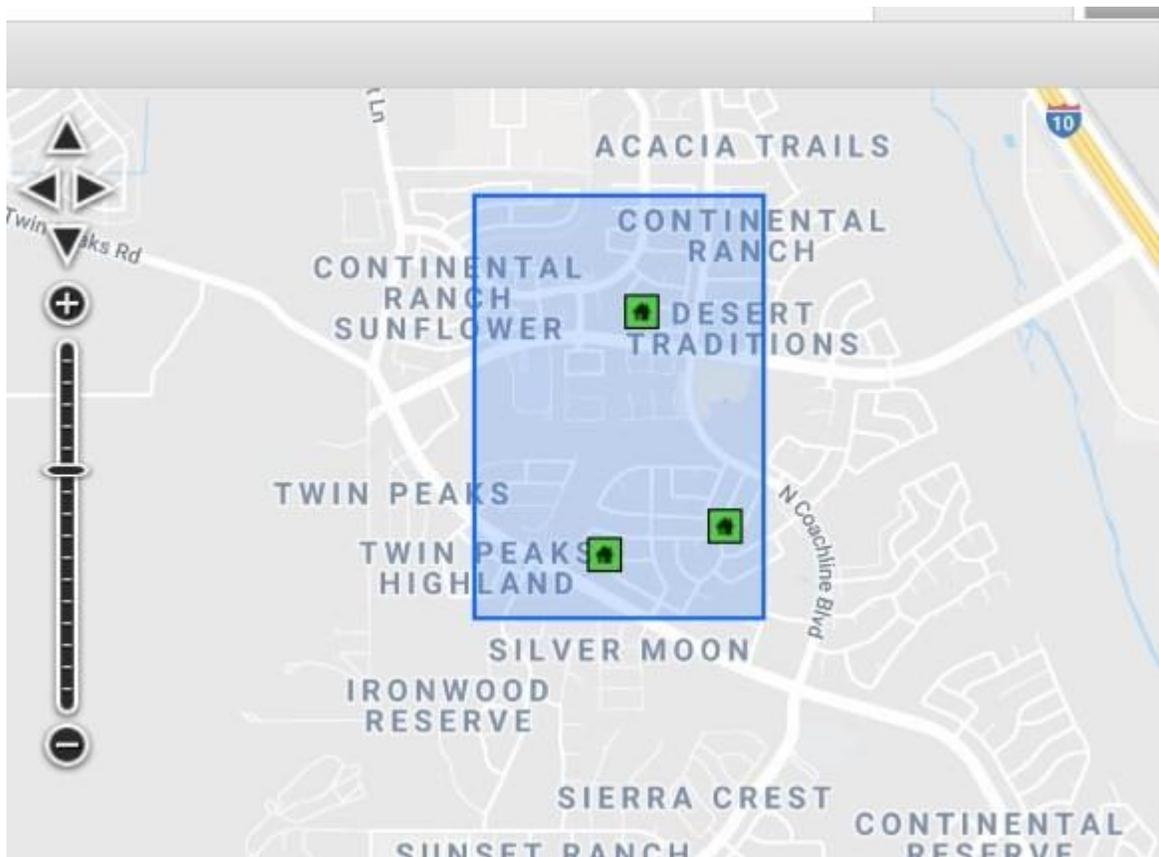
Focus on a specific radius with the shape tools



The shapes are located on the lower right hand tool bar

## Rectangle

Click on the icon and place the cursor on the upper left portion of where you would like the mapping to begin. Click one and drag your cursor down and to the right to highlight the properties you want included.

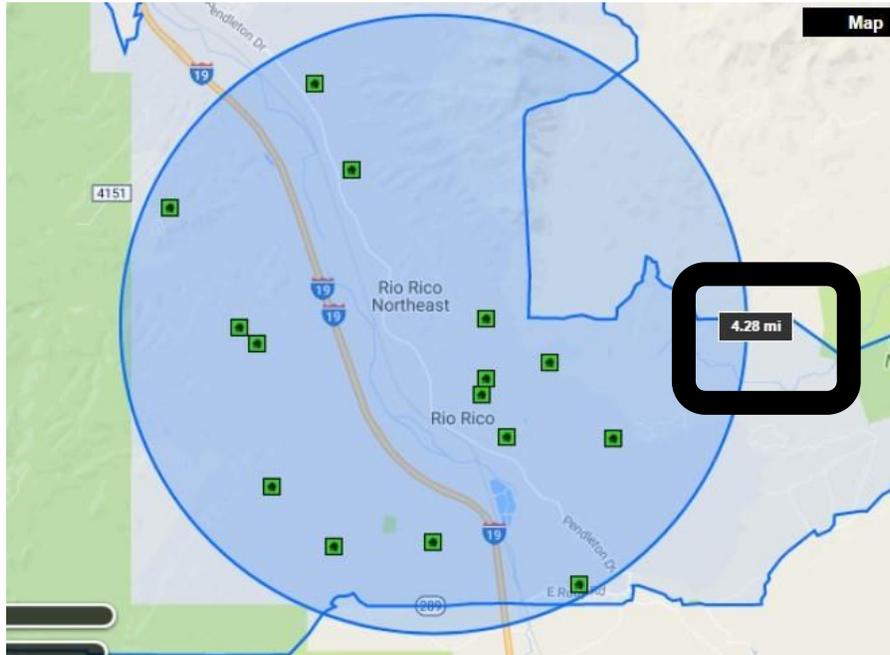




# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

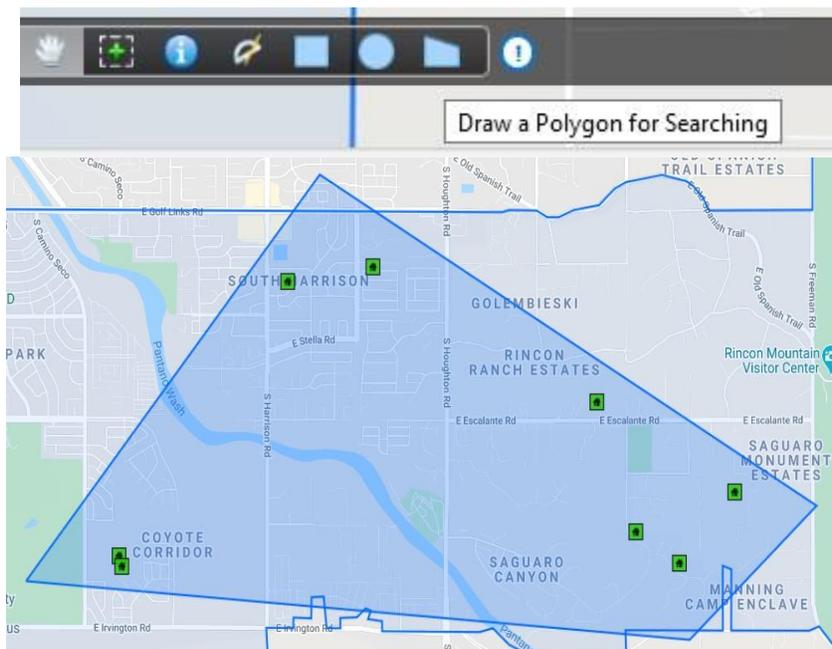
## Circle Icon

Click on circle icon—it will turn a shade of gray around it—it will show mileage.



## Polygon Icon

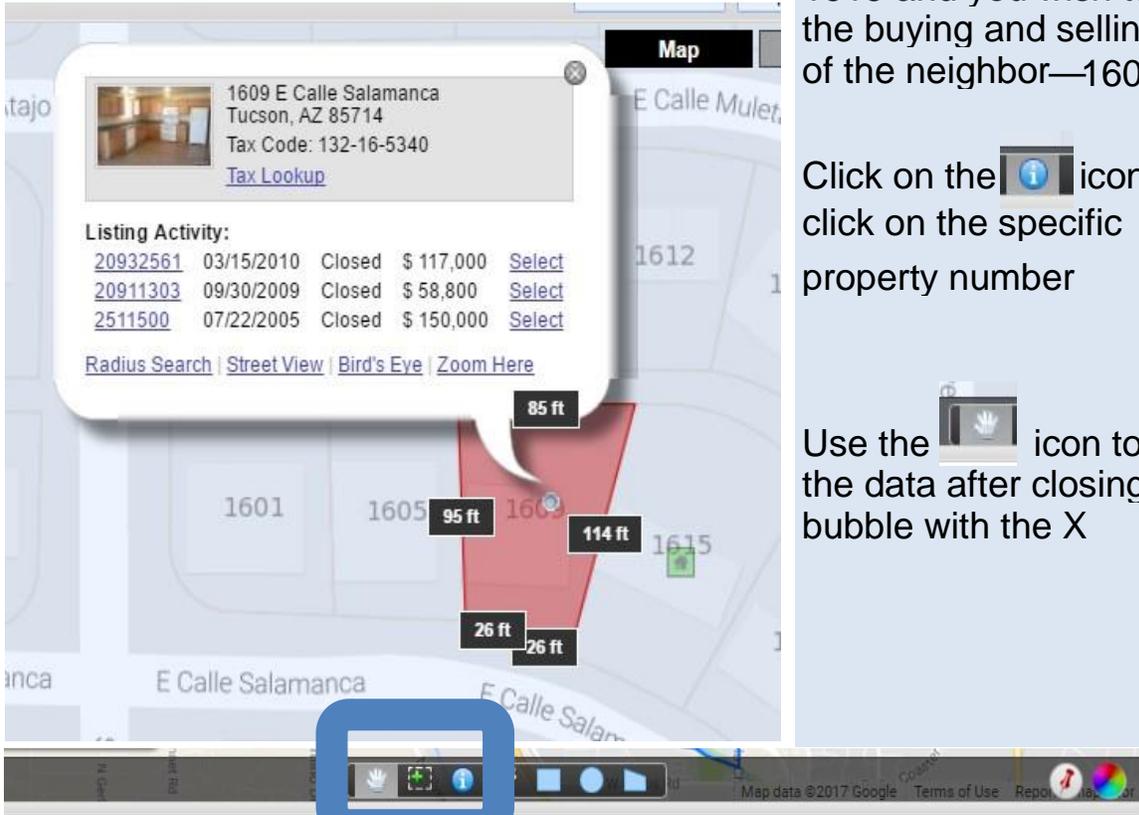
Allows you to create an odd shape—note the lines cannot intersect.





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## Nosy Neighbor



Here your property is the 1615 and you wish to see the buying and selling history of the neighbor—1609.

Click on the  icon and then click on the specific property number

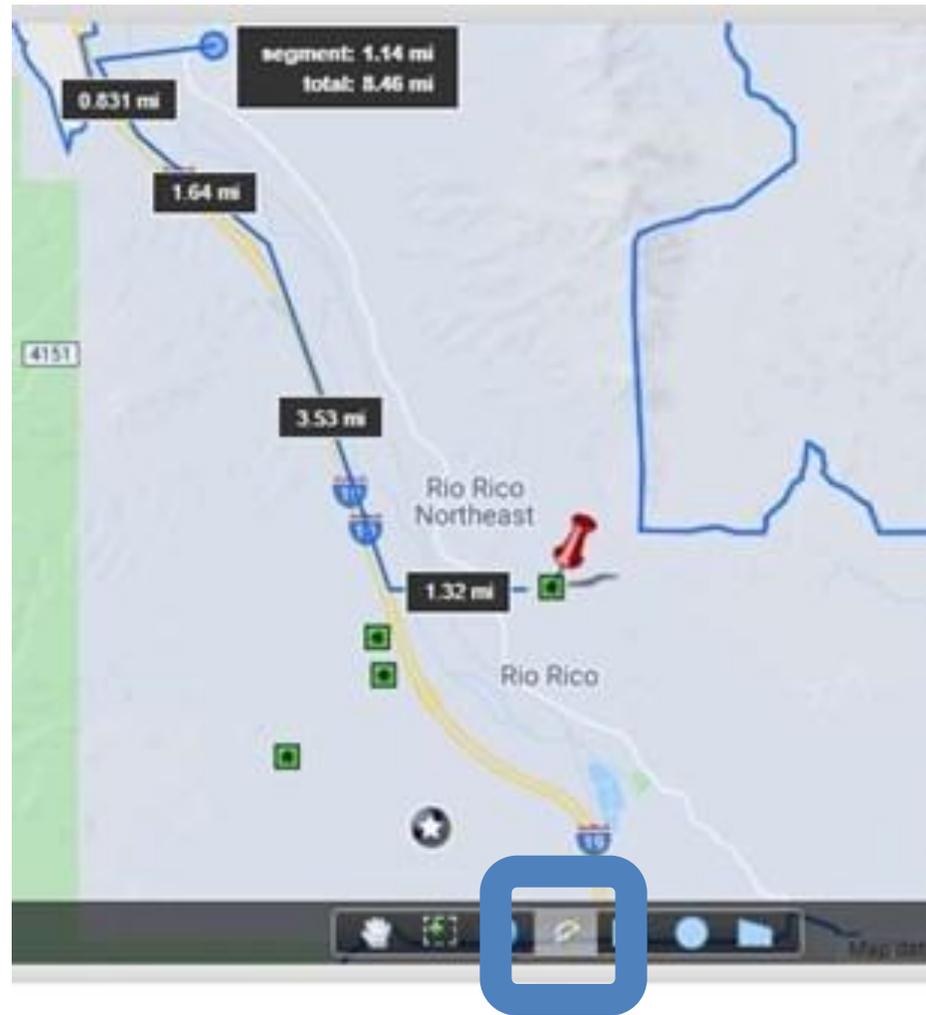
Use the  icon to remove the data after closing the bubble with the X





# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

**To Find a Specific Distance Choose the Measuring Tool:**



You choose the icon highlighted and click near your starting property—in this example it is the push pin.

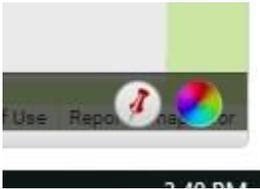
Click to turn the measuring tool in a different direction. Here we began at the push pin and then to Highway 19—then clicked to move the cursor north.



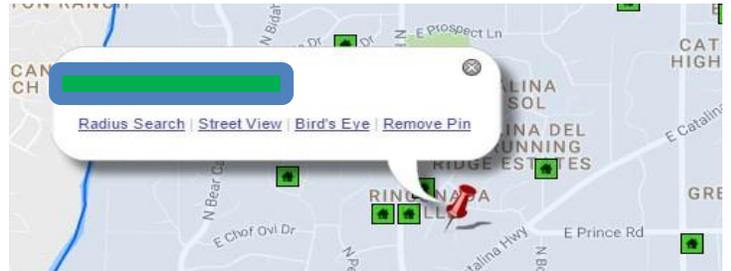
# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA

## PUSH PIN

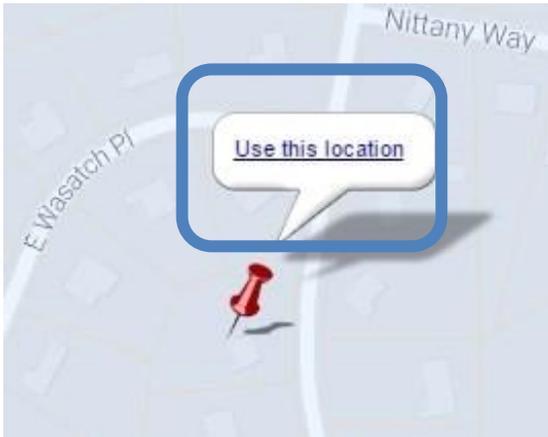
Use the push pin to add a property or a commercial address. You can determine how far the home is from work or use for a CMA radius. You may enter more than one pin as well.



Choose the push pin and enter the address of a home



Click on Use this location



Satellite view





# MULTIPLE LISTING SERVICE OF SOUTHERN ARIZONA



Market Stats will allow you to create specific statistics by zip code, area, subdivision—even a specific block radius.

Some key tips to remember:

- 1) When you click on the icon you will be taken immediately to the main page and the statistics you see will be for the entire MLSSAZ.
- 2) Click on the drop-down arrow on the upper right-hand side to choose Area, Zip code or County
- 3) Click on My Areas on the upper left-hand side you can create your own map area and then choose SAVE
- 4) Notice the lower right-hand side—the statistical default is 3 years—many agents are viewing one year for recent information



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Thank you!

For questions or general assistance with your MLSSAZ subscription, please contact your

MLSSAZ Support Team:

520-382-8800, option 2

[techsupport@mlssaz.com](mailto:techsupport@mlssaz.com)

For questions about the [MLSSAZ Rules and Regulations](#) please contact your

MLSSAZ Administration Team:

520-382-8800, option 3

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For training for you and/or your office on this or other MLSSAZ features, please contact your MLSSAZ Training Specialist:

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